DOLA
Nonprofit
Infrastructure
Grant Program

July 10, 2023
Who We Are

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History

• History of Funding
  Colorado House Bill 22-1356

• Nonprofit Infrastructure Grant Program
  Capacity building for nonprofits
  Historically marginalized communities
  Up to $100,000 or 30% of Operating Budget
What is a Regional Access Partner?
(otherwise known as RAPs)
What Counties Does CFC Represent?

Eligibility

- Nonprofits with annual budgets between $150,000 and $2,000,000
- Must have been disproportionately impacted by COVID-19
- They will also demonstrate that the organization’s services meet community-identified needs, including:
  - Health Equity
  - Workforce Development
  - Community Economic Development
  - Early Childhood Care
  - Education Support
  - Housing
  - Food Justice
  - Other community identified need
Eligibility

• Three types of eligible organizations:
  • Nonprofit 501c3
  • Fiscal Agent
  • Fiscal Sponsor
Eligibility Continued

• **Nonprofit Organization**
  A small community-based nonprofit organization that is a tax-exempt charitable or social welfare organization operating under a 501(c)(3) that has been impacted or disproportionately impacted by the Covid-19 public health emergency.
Eligibility Continued

• **Fiscal Agent**
A tax-exempt charitable organization or social welfare organization operating under a 501(c)(3) that has an arrangement with a small community-based nonprofit organization (NPO) that may or may not have its own tax-exempt status.
Eligibility Continued

• **Fiscal Sponsor**
  A tax-exempt charitable or social welfare group operating under a 501(c)(3) that has an arrangement with small community-based groups (SCBG) that are not registered NPOs.

Eligible Use of Funds

Nonprofit organizations may use grant funds toward capacity building:

- Strategic planning and organizational development
- Professional development for staff and board
- Research
- Data technology, data collection and/or technology infrastructure
- Marketing and communications
- Existing program expansion, development or evaluation
Eligible Use of Funds

NPI Grant funds **cannot be used** toward programming or capital improvements, including:

- Real estate or land acquisition
- Building construction, renovation or improvement
- Payment of debt
- Advocacy or lobbying
- Organizing
- Endowments or reserves
Application

• The application timeline is July 5, 2023 through August 31, 2023.

Applicants must submit an online registration form to access the application. Please review the eligibility requirements before submitting a registration.

• Completing the registration will provide you access to the application.
• Registrations will be processed within three business days of submission.
Application

• **Nonprofit Organization Registration Form**
  (applicants not using a Fiscal Agent or Fiscal Sponsor).

• **Fiscal Agent Registration Form**
  (fiscal agent representing one nonprofit).

• **Fiscal Sponsor Registration Form**
  (fiscal sponsor representing multiple community groups).
$33,100,000 in grants will be distributed equitably statewide. Small, community-based nonprofits that have been negatively impacted by COVID-19 can receive grants of up to 30% of their annual operating budget, with a maximum award of $100,000.
Information needed for the application:

• Certificate of good standing with Secretary of State

• Documentation of funds requests and how they will be used

• Documentation supporting that the organization was disproportionately impacted by COVID-19

• Organization’s UEI number

• Organization’s Budget for Current FY
Obtaining a UEI Number:

1. Start by visiting [Sam.Gov](https://www.sam.gov) and clicking “Get started”. You will then need to click “Get Started” again from the second page.

2. Pay attention that you do not need to complete the full entity registration. You just need to select “Get a unique ID only.”

3. You will need to provide information about your organization, including:

4. Your legal business name, physical address, P.O. boxes are not allowed, Start year or year of incorporation, state of incorporation and national identifier if your organization is based outside of the U.S.

5. Once you’ve input this information, there will be a few additional questions for your organization's work or structure. Then click submit.

6. You will receive your UEI number immediately by email.
Application Continued- Insurance

- Insurance is required by the State of Colorado controller per the requirement of the federal dollars funding this program.
- Proof of insurance coverage is not required to apply but will be required before entering into grant agreements.
Application Continued

- **General Liability:**
  - Each occurrence - $500,000
  - General Aggregate - $500,000
  - Products and completed operations aggregate - $500,000
  - Fire - $50,000

- **Automobile Liability:**
  - Each occurrence $500,000

- **Cyber/Network Security and Privacy Liability:**
  - Each occurrence - $500,000
  - General Aggregate - $1,000,000

- **Crime Insurance:**
  - Each occurrence - $500,000
  - General Aggregate - $500,000
This funding prioritizes support for communities who have been historically underrepresented, underserved, or under-resourced in Colorado.

Indicate all the communities your organization serves (place an X in each applicable category):

<table>
<thead>
<tr>
<th>LGBT</th>
<th>BIPOC</th>
<th>Women</th>
<th>Gender non-conforming</th>
<th>Disability/neurodiversity</th>
<th>Low Income</th>
<th>Immigrant/Refugee</th>
<th>Rural</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>
1. Provide a number of your staff and board that identify with the categories of historically underrepresented, underserved, or under-resourced in Colorado.

<table>
<thead>
<tr>
<th>Category</th>
<th>a) Board</th>
<th>b) Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>LGBT</td>
<td></td>
<td></td>
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<tr>
<td>BIPOC</td>
<td></td>
<td></td>
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<tr>
<td>Women</td>
<td></td>
<td></td>
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<tr>
<td>Gender Non-conforming</td>
<td></td>
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<tr>
<td>Disability/neurodiversity</td>
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<tr>
<td>Low-Income</td>
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<tr>
<td>Immigrant/Refugee</td>
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<tr>
<td>Rural</td>
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<tr>
<td><strong>Total Unduplicated # represented</strong></td>
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<tr>
<td><strong>Total Number in organization</strong></td>
<td></td>
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</tbody>
</table>
c) Indicate which of the following communities the highest paid executive staff member identifies with from the communities your organization serves above (place an X in each applicable category):

<table>
<thead>
<tr>
<th>LGBT</th>
<th>BIPOC</th>
<th>Women</th>
<th>Gender non-conforming</th>
<th>Disability/neurodiversity</th>
<th>Low Income</th>
<th>Immigrant/Refugee</th>
<th>Rural</th>
<th>Not Applicable</th>
</tr>
</thead>
</table>
Awards Timeline

The application timeline is **July 5, 2023 through August 31, 2023.**

- **Applications must be submitted online through Caring for Colorado’s online grants portal** – the application will be open from July 5, 2023, through August 31, 2023.

- **Registration:** Ongoing until Wednesday, August 30, 2023
- **Technical Assistance:** Ongoing until August 31, 2023
- **Application Open:** Wednesday, July 5, 2023
- **Application Due:** Thursday, August 31, 2023
- **Applications must be received via the Caring for Colorado online grants portal before midnight on August 31, 2023.**
Quarterly Reporting

Overview:

- Quarterly Reporting with CFC Centennial Fund
- Programmatic reporting is required quarterly.
- Single Audit or ACEE will be required of NPOs receiving $750K or more of federal funding in their fiscal year.
- You are required to track all spending with receipts.
Welcome!

Caring for Colorado’s Centennial Fund is collaborating with the Colorado Department of Local Affairs (DOLA) to administer the Nonprofit Infrastructure Grant Program. We are working with nonprofits and small community organizations located in the following counties:


Please review information about this funding opportunity, including eligibility requirements, use of grant funds, before beginning the application. Please contact our team at grants@caringforcolorado.org if you have any questions or issues.

Apply Now!

Click the Nonprofit or Fiscal Agent/Fiscal Sponsor button below to begin your application.

- Nonprofit Application
- Fiscal Agent/Fiscal Sponsor Application

HOW TO USE THE PORTAL

Use the navigation panel on the left to access the following:

REQUESTS
Draft Requests
Please be sure to SAVE your draft request often and prior to uploading attachments.
Fluxx System Continued

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A. APPLICANT INFORMATION
B. ORGANIZATION ELIGIBILITY
C. PROGRAM INFORMATION
D. COVID-19 IMPACT
E. PROJECT INFORMATION
F. BUDGET

IMPORTANT: Please save your work! The portal logs users out after 15 minutes, so save your work as you complete the application. The save and submit buttons are at the bottom right corner of the application.

1. While you are entering information in your application, click Save to save and continue working on it.
2. When you are finished with the application, click Save and Close.
3. After clicking Save and Close, you must click the Submit button. You will not be able to edit your application after you click submit.

Application Instructions

1. Complete the application in its entirety.
2. Upload and attach all required documents to the Documentation section at the bottom of the form.
3. Click Submit when you are finished.

You will receive an email confirming submission within 24 hours. Please visit the DOLA Nonprofit Infrastructure page for additional details about the review process and timeline.

Please contact our team at grants@caringforcolorado.org if you have any questions or issues.
Fluxx System Continued

DOCUMENTATION

Please be sure to SAVE this form before uploading attachments. Contact grants@careingforcolorado.org to request removal or deletion of any attachments uploaded in error.

List of Required Documentation

UEI Supporting Document – Attach supporting documentation if the organization’s UEI is pending.

Operating Budget for Current Year – Attach the organization’s current year operating budget.
  • For fiscal agent applications, attach the applicant organization’s current year operating budget.
  • For fiscal sponsor applications, please combine the current year operating budgets for each small community-based group into one document or PDF and attach.

Certificate of Good Standing – Attach the organization’s Certificate of Good Standing from the Colorado Secretary of State website.
  • To obtain a copy of the certificate, click here to open the search on the Colorado Secretary of State website.

COVID Impact Documentation – Attach supporting documentation based on COVID impact category/categories selected in the application.
  • For fiscal agent applications, attach the applicant COVID impact documentation.
  • For fiscal sponsor applications, please combine the COVID impact documentation for each small community-based group applying into one document or PDF and attach.

DL_A UEI Pending
DL_B Operating Budget
DL_C Certificate of Good Standing
DL_D COVID Impact Documentation

Grantee Request Documents

Note for Submit

Status

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Questions?
Thank you!

Additional Questions

Project and Organization Eligibility Questions: 
ecarpenter@caringforcolorado.org

Fluxx Online Grants Portal Questions: 
grants@caringforcolorado.org

Technical Assistance / Office Hours:

English Office Hours: 
https://calendly.com/emma-m-carpenter/cfc-technical-assistance-for-dola-grant

Spanish Office Hours: 
https://calendly.com/capodaca-cfc-packardfund/cfc-asistencia-tecnica-dola

Website:

English: https://caringforcolorado.org/npi-grants/
Spanish: https://caringforcolorado.org/subsidios-npi/