FLUXX Multi-Factor Authentication (MFA)

Purpose

Caring for Colorado's grants portal (FLUXX) uses Multi-Factor Authentication as a security measure to protect all user and organization data stored in the system. Each user will be required to enter a Multi-Factor Authentication (MFA) token each time they log in. Please follow these instructions to set up your MFA and log into your FLUXX account.

Initial Setup

Decide which Multi-Factor Authentication (MFA) method you would like to use for Caring for Colorado's grants portal (https://caringforcolorado.fluxx.io)

Option 1:

Text Message (SMS)

The MFA token (code) will be texted to you on your cell phone. Standard text message rates may apply.

Option 2:

Authenticator App

The MFA token (code) will be sent to you through an Authenticator application that you need to have downloaded and set up on your smartphone. Some popular authenticator app options include Google Authenticator, Microsoft Authenticator, or Authy by Twilio.

MFA Related Notes and Support

- Please note that the method you select will be the one you will use every time you log into Caring for Colorado's grants portal.

- An MFA token (SMS or Authenticator) will be required each time you log in. We do not recommend sharing accounts or MFA tokens. Please contact us and we'd happy to help set up separate accounts for each person on your team who may need to access the grants portal.

- Questions? Support is available at **grants@caringforcolorado.org**

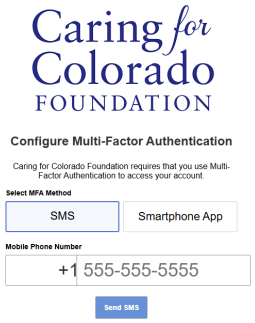
Option 1: Test Message (SMS)

Setting up Text Messages as MFA Method

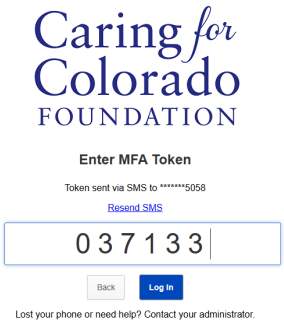
1. Log into Caring for Colorado's grant portal with your username and password



2. Select "SMS" as your MFA Method and enter your cell phone number.



3. Click "Send SMS"
4. You should receive a text on your phone with a 6-digit token
5. Enter the token on the MFA screen and click "Log In"



Subsequent Log Ins with SMS MFA

Text Message (SMS)

1. Log into Caring for Colorado's grants portal (https://caringforcolorado.fluxx.io) using your username and password
2. You will receive a text message on your phone with the 6-digit MFA token
3. Enter the MFA token when prompted and click "Log In"

Option 2: Authenticator App

Setting up Authenticator App as MFA Method

To set up MFA using a smartphone authenticator app, you will need to download a free authenticator app like Google Authenticator or Microsoft Authenticator.

1. Log into Caring for Colorado's grant portal with your username and password

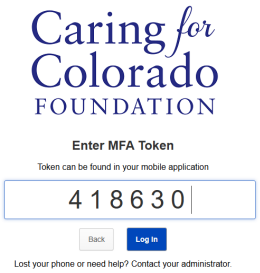


2. Select Smartphone App as your MFA Method and click "Scan QR Code"



3. On your smartphone, open the authenticator app and follow the instructions to add a new account
    a. "Add a code" or "Plus + Sign" button to add a new account
    b. Select "Scan a QR Code" when prompted and use your phone's camera to scan the QR code on your computer screen
    c. Click "Next" on your computer screen
    d. In your smartphone app, you should now see an account for Caring for Colorado Fluxx and an MFA token attached

4. Enter the token on the MFA screen and click “Log In”



Please note: The 6-digit token will change in your authenticator app every 30 seconds. If the token times out while you are entering it on the screen, you will not be able to log in and you will have to enter the new token instead.

Subsequent Log Ins with Authenticator App MFA

Authenticator App

1. Log into Caring for Colorado’s grants portal (https://caringforcolorado.fluxx.io) using your username and password
2. Open the authenticator app on your phone and look for the 6-digit token for your Caring for Colorado Fluxx account
3. Enter the MFA token from the authenticator app when prompted and click “Log In”

Remember, the MFA token will reset very 30 seconds in the authenticator app. If the token times out while you are entering it on the screen, you will need to enter the new token while it’s active in the app.